

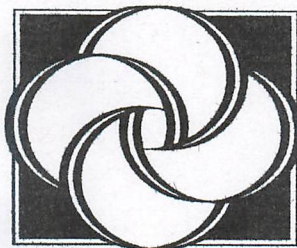
**BLOOD CENTERS OF CALIFORNIA
BOARD MEETING**

Monday, January 22, 2024

10 am – 1pm

Zoom Meeting

<https://us02web.zoom.us/j/86573316453?pwd=eHN4Y3hEemtkOGZXeVRxUnZYN2J2QT09>



BLOOD CENTERS OF CALIFORNIA
Board Meeting
AGENDA
Monday, January 22, 2024

Roll Call

President's Report – Chris Staub

Review Strategic Plan Tracking document

Potential 2024 Advocacy Issues:

Partner with State to increase blood donations

State funding for blood recruitment

Organizations offer PTO when donating blood

OTA letter – relating to existing tax exemption on blood supplies

Cerus – attached

Info - ABC grassroots software & tools for communications

Federal funding

Address blood prices

CARB – blood mobile issues

Secretary/Treasurer Report – Doug Morton

YTD Financials

2024 Budget and dues

September 2023 Board minutes

Executive Committee minutes – October and December 2023

Medical Technical Advisory Committee Report – Co-chairs Drs. Pandey & Fridey

Discuss meetings

Paul Gann brochure status

New Business

BIT (Basic Inspection Terminals) program/CHP – Kate Witthaus

<https://www.chp.ca.gov/CommercialVehicleSectionSite/Documents/CVSS%202021%20Basic%20Inspection%20of%20Terminals%20and%20small%20trucks.pdf>

<https://www.chp.ca.gov/CommercialVehicleSectionSite/Documents/O%20chp800h.pdf>

Old Business

Document Retention Policy review

LFS ER Response document – any update

CLTAC meeting update – Anthony Salazar, BCC Representative

Adjournment

PRESIDENT'S REPORT

BCC 2022 Strategic Planning Document

ADVOCACY

Initiative	Current Status	Next Steps
1. Revise State's requirement to have RN present when blood is collected; allow telehealth		
1.1 Work with LFS on regulatory change	<p>MAR 15, 2022- letter to LFS stating that blood bank directors concur that emergency will continue after emergency order is lifted, seeking LFS concurrence</p> <p>APR 15, 2022 - received letter from LFS stating that deviation from Title 17 will no longer be permissible after emergency is lifted.</p> <p>MAY 17, 2022 - Request for forbearance of enforcement – letter sent</p>	
1.2 Seek legislative change	<p>SB 1475 (Glazer) - introduced Feb 2022</p> <p>APR 6, 2022 - heard in Senate Health, passed</p> <p>APR 28, 2022 – passed Senate floor, to Assembly</p> <p>June 14, 2022 – Assembly Health, passed</p> <p>June 28, 2022 – Assembly B&P – passed</p> <p>Aug 30, 2022 – Senate - concurrence</p>	

	- Assembly Sept 28, 2022 – Chaptered 726	
2. Explore elimination of CLS requirement in blood centers	<p>Bridge program MLT to CLS, regulations in process, projected completion end of summer. OAL review will take approx. a year.</p> <p>Dec 1, 2023 – 45 day notice on Clinical Laboratory Personnel Standards – final comments due Jan 20, 2024</p>	August 2023 – sent draft ER response form to LFS
3. Eliminate Paul Gann Act		
3.1 Develop a position statement within 6 months	Not started	
3.2 Identify (bipartisan) authors to author legislation	Not started	
4. Support broad -based blood bank related tax exemptions	AB 2835 (Fong) - informed on May 10, 2022 that bill was held by the committee and will not move forward	Dec 2023 - Draft letter re: Cerus tax on equipment
5. Revisit BCC support for specific exemptions relating to required Blood donor screening		
6. Increase donor pool		

6.1 Promote enrollment in ADVANCE Study		
6.2 Publicly endorse ADVANCE Study	Feb 8, 2022 – BCC support letter created and posted BCC members encouraged to post on center websites August 2023 - Study results published	
7. See through to successful end a tax deduction for tax- paying organizations hosting blood drives		
7.1 Identify & secure author for legislation in 2022	AB 1025 (Bates & Cooper) - Author pulled bill 4/29/22 based on concerns with privacy issues and potential coercion by employer	
8. Participate in proactive partnership campaign with State to promote blood donations		
8.1 Explore feasibility of organizations offering PTO for blood donors	Not started	

To Whom It May Concern:

Blood Centers of California (BCC) is an alliance of 11 non-profit blood centers, located throughout the state. BCC members supply more than 1.4 million units of blood and blood products, representing over 90% of products needed to California's hospitals, physicians and patients. Our mission is to provide safe, high quality and readily available blood and blood components for Californians. BCC also provides public education on the challenges facing blood centers and the future of transfusion medicine in California. California has an all-volunteer donor blood supply and we are constantly encouraging all health, age and size eligible residents to donate the gift of life.

In 1997 BCC sponsored AB 993, which was ultimately signed by Governor Wilson that exempts from the Sales and Use Tax the sale of any container used to collect or store human whole blood, plasma, blood products, or blood derivatives, as specified.

Since 1998 California has allowed a sales tax exemption based on Rev and Tax Code - Section 6364.5:

"any container used to collect or store any container used to collect or store human blood, plasma, blood products or blood derivatives including any disposable tubing, filters, grommets and needles sold along with the bags and held in a blood bank for medical purposes are exempt from tax. This exemption includes but is not limited to blood collection units and blood pack units.

Technological changes have occurred since the original bill was signed into law and the original collection sets for blood product collection are not always the final storage container. Blood centers have implemented pathogen reduction technology, a manufacturing process in which the initial bags used to collect the product are replaced during manufacturing with the bags for product storage and ultimately delivered to hospitals for patient use. These products provide an additional measure of patient safety.

It is our belief that kits used for processing and storage of pathogen reduced blood products meet the intent of AB 993 and per Rev and Tax Code Section 6364.5, should be non-taxable. Any container used to collect or store human blood, plasma or blood products are included in the exemption. Blood centers in California have been paying taxes on these processing sets.

We respectfully request review of the taxable status for the processing/storage containers for blood products produced by pathogen reduction technology. We ask that these containers be included in the tax exemption allowed under Rev and Tax Code - Section 6364.5.

CARB – California Air Resources Board – Resources

[A Guide to California's Clean Air Regulations for Heavy-Duty Diesel Vehicles](#)

[The TruckStop | California Air Resources Board](#)

[ZEV TruckStop | California Air Resources Board](#)

[Financial Assistance | California Air Resources Board](#)

Funding Programs

Carl Moyer Voucher Incentive Program (VIP)

Funding is available on a first-come, first-served basis to fleets that are compliant with the Truck & Bus Regulations who own 10 or fewer diesel trucks with a Gross Vehicle Weight Rating (GVWR) greater than 14,000 lbs. Must operate a minimum of 75% of the time in California and have a California-based registration for the past two years.

[Learn More](#)

Hybrid & Zero-Emission Truck & Bus Voucher Incentive Program (HVIP)

HVIP provides point-of-sale discounts to vehicle purchasers. There's no waiting for a rebate check or a tax credit. HVIP works closely with truck and bus dealers to apply the voucher incentive at the time of purchase. Funds are available on a first-come, first-served basis.

[Learn More](#)

Carl Moyer Memorial Air Quality Standards Attainment Program

The Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program) provides financial opportunities for the incremental cost of cleaner than required trucks, engines, and equipment. The Carl Moyer Program is implemented through the cooperative efforts of the CARB and local California air pollution control or air quality management districts (districts).

[Learn More](#)

Secretary/Treasurer Report

ood Centers of California - Composite report 2023

	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
OME														
Member Dues	48,000	0	0	18,048	7,430	13,223	3,491	0	0	0	0	0	0	42,192.00
Interest Income	50	87.97	79.37	88.05	85.94	89.51	86.81	89.86	89.91	87.08	89.63	84.90	87.80	1,046.83
TOTAL INCOME	48,050	87.97	79.37	18,136.05	7,515.94	13,312.51	3,577.81	89.86	89.91	87.08	89.63	84.90	87.80	43,238.83
PENSES														
Legislative/Secretarial Expenses														
Lobbying Expense	30,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Admin Monthly (\$600/mo)	7,200	0	1,200	600	600	600	600	600	0	1,200	600	0	1,200	7,200.00
Admin expenses	1,500	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lobbying misc expenses	1,000	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other member expenses for lobbying	1,000	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Legislative/Secretarial Expense	40,700	0	1,200.00	600.00	600.00	600.00	600.00	600.00	0.00	1,200.00	600.00	0.00	1,200.00	7,200.00
Meeting Expenses														
Board Meeting, March	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Board Meeting, September	3,000	0	0	0	0	0	0	0	0	361	0	0	0	361.42
Other Meetings (CBSS, etc)	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Lodging Reimbursement for Board Meeting	5,000	0	0	0	0	0	0	0	0	3,514	0	0	0	3,513.92
Conference Calls Phone Expense, Board meeti	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Total Meeting Expense	14,000	0	0	0	0	0	0	0	0	3,875	0	0	0	3,875.34
Operating and Accounting Expenses														
Bank Fee	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Compilation/Audit Fee	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Tax Prep and Taxes	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0.00
D & O Insurance	2,000	0	0	1,136	0	0	0	0	0	0	0	0	0	1,136.00
Web Hosting/ design lab (March)	600	0	0	0	0	0	0	0	0	0	0	0	0	0.00
PO Box, Misc. Exp	300	0	0	0	0	0	0	0	0	0	226	0	0	226.00
Total Misc. Operating Expense	10,900	0	0	1,136	0	0	0	0	0	0	226	0	0	1,362.00
TOTAL EXPENSES	65,600	0.00	1,200.00	1,736.00	600.00	600.00	600.00	600.00	0.00	5,075.34	826.00	0.00	1,200.00	12,437.34
T GAIN	-17,550	87.97	-1,120.63	16,400.05	6,915.94	12,712.51	2,977.81	-510.14	89.91	-4,988.26	-736.37	84.90	-1,112.20	30,801.49

Navigate Business Checking SM

Statement period activity summary

Beginning balance on 12/1	\$63,266.85
Deposits/Credits	0.53
Withdrawals/Debits	- 1,200.00
Ending balance on 12/31	\$62,067.38

Account number: **468634068**

BLOOD CENTERS OF CALIFORNIA, INC.

California account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

Overdraft Protection

Your account is linked to the following for Overdraft Protection:

- Savings - 000001278887292

Interest summary

Interest paid this statement	\$0.53
Average collected balance	\$62,337.81
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.53
Interest paid this year	\$23.87

Business Platinum Savings

Statement period activity summary

Beginning balance on 12/1	\$102,710.08
Deposits/Credits	87.27
Withdrawals/Debits	- 0.00
Ending balance on 12/31	\$102,797.35

Account number: **1278887292**

**BLOOD CENTERS OF CALIFORNIA
CALIFORNIA INC**

California account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

Interest summary

Interest paid this statement	\$87.27
Average collected balance	\$102,710.08
Annual percentage yield earned	1.01%
Interest earned this statement period	\$87.27
Interest paid this year	\$1,022.84

BLOOD CENTERS OF CALIFORNIA

Board Meeting – Vitalant Blood Center

MINUTES

Wednesday, September 20, 2023

Meeting called to order at 10:15 am by President Staub

Roll Call

Chris Staub Susan Noone Doug Morton Kate Witthaus Jonathan Bautista
Anthony Salazar Robert Sanchez Eric De Cair Harpreet Sandhu Melissa Stuckey
Jessica Mancilla

Other

Kate Fry, ABC CEO
Rick Axelrod, MD
Suchi Pandey, MD – MTAC Chair
Lydia Bourne, Staff

Dr. Axelrod introduced Robert Sanchez, the new CEO of Lifestream and representative to BCC

Eric De Cair of UCLA introduced himself; he is the new BCC UCLA representative

President's Report – Chris Staub

The document retention policy was reviewed, it was decided Staff will determine how to have hard copies of various documents converted into digital copies and will be posted on BCC website. Additionally, Kate and Chris have boxes which they will review for pertinent files.

Secretary/Treasurer Report – Doug Morton

YTD Financials – review and accepted
July Board minutes – Chris and Susan – approved as presented
August Executive minutes – Chris & Susan – accepted as presented
Approve policy on dual signatories for bank accounts – approved as presented

Presentation and discussion - ABC CEO, Kate Fry

Council of States – will be power point posted on BCC website

ABC members collect 60% of the blood collected in the US

The structure of the Council of States:

ABC Administrators will be Ex-Officio

Each center is allowed 2 representatives but each center has only one vote

At the annual meeting in March 2024, the first Council meeting will occur

The participation is voluntary; each center will have their own legislative strategy and may have their own lobbyist
ABC is discussing the possibility of providing a federal and state legislative tracking system
Council will provide a “boot camp” process – advocacy training

Medical Technical Advisory Committee Report – Co-chairs Pandey & Fridey
Update – will likely set up a Zoom meeting in October

Old Business

Dec 7th meeting – will be an Executive meeting to replace Nov 23rd
Executive meeting
Next board meeting will be in January 2024
Staff will develop meeting calendar for 2024
Topics for Dec meeting:
CARB issues
CLS issue
Paul Gann brochure

Adjournment @ 12:04 pm

BLOOD CENTERS OF CALIFORNIA
EXECUTIVE COMMITTEE ZOOM CONFERENCE
MINUTES
Thursday, October 26th

Meeting called to order at 9:02 am by President Staub

Roll Call

Chris Staub Susan Noone Doug Morton Kate Witthaus Jonathan Baustista

Other

Lydia Bourne, Staff

President's Report – Chris Staub

LFS – ER report (SB 1475) – status – spoke with Dr. Yu-Chen Chang (Examiner at CDPH) who was not aware our draft form for capturing information had been sent to LFS, President will check back with Dr. Chang on the status of the reporting form

Record retention – status – staff will work with web master to export digital records to website

ABC Council of States – March 2024

Clarification – how representatives of blood centers will be determined – by center or state?

OTA issues – John Reilly, Haemonetics – shared background on OTA issue and audit issues for Haemonetics

If OTA reverses current tax exemption, then costs will be passed onto centers who purchase plasma collection kits (proposed removal of tax exemption for the centrifuge bowl and harness) – estimated costs \$500,000 going forward, not likely retroactive

Staff: will seek historical records on AB 993 (1998 enacted)
Directed to survey centers regarding whether they are currently paying taxes on this equipment

Review 2024 Board and Executive Committee Schedule

Will discuss at December meeting and set dates for Board meetings

Secretary/Treasurer Report – Doug Morton

Financials - YTD – reimbursement for Board meeting

Accepted as presented – motion and second by Chris and Susan

September board minutes – accepted as presented

Motion and second – Susan and Chris

Medical Technical Advisory Committee Report - Co-Chairs Pandey & Fridey
Update – N/A

New Business

Will be discussed at the December meeting
possible policy issues for 2024:

CARB issues – blood mobiles

Blood centers are not eligible for current grant programs

CLS issue – possible changes to existing laws and regulations

Paul Gann brochure – possible deletion and/or changes

Adjournment @ 10:12 am

BLOOD CENTERS OF CALIFORNIA
EXECUTIVE COMMITTEE ZOOM CONFERENCE
MINUTES
Thursday, December 7th

Called to order by President Staub @ 9:02 am

Roll Call

Chris Staub Susan Noone Doug Morton Kate Witthaus Jonathan Baustista

Others

Lydia Bourne, Staff

President's Report – Chris Staub

LFS – ER report (SB 1475):

Per Mary Wogec – “Blood Bank and Biologics Program are working on the form and will notify us when completed”

President to reach out to Dr. Chang on status

Record retention – update – files being organized in folders on the website
Staff has sent documents for inclusion to webmaster along with suggestions for organizing documents already on the website

Review 2024 board and Executive Committee Schedule
Dates scheduled for 2024 Board meetings with October meeting to be held in person at the Central California Blood Center

Secretary/Treasurer Report – Doug Morton

Financials - YTD – reviewed: net gain over the year

Will discuss possible dues reduction – funds sufficient to cover any advocacy likely to occur in 2024

Documents will be sent via email for approval

Dues work sheet to be sent mid-January and invoice to follow

October Executive minutes – reviewed; motion to approve – Susan and Jonathan - Approved as presented

Medical Technical Advisory Committee Report - Co-Chairs Pandey & Fridey

Update

Will contact Chairs for update

Old Business

Strategic Plan Tracking – policy issues for 2024 - will be included for discussion at the January Board meeting:

CARB issues – blood mobiles

CLS issue – possible changes to existing laws and regulations

Paul Gann brochure – possible deletion and/or changes

OTA – Haemonetics decision – within 100 days a decision will be
issued with decision posted on the OTA website
Review Cerus tax issue – suggested a letter relating to this issue be
developed for review
Discuss centers joining ABC Council of States – ABC March meeting
BCC advocacy with ABC

Adjournment @ 9:45 am

OLD BUSINESS

DRAFT - BCC Document Retention Policy

See topics with italics – comments – keep, change language or discard:

Definitions:

ACT: Active: Time during which matter addressed by record is active.
 CY: Creation year: Year record was created
 IND: Indefinite
 SUP: Superseded: Year when records are replaced by more current versions
 TAX: Year of tax return filing or year of payment of tax (employment tax)
 +: Plus: Retention period reached by adding the two components
 MAX: Maximum period of retention

FUNCTIONAL CATEGORY DESCRIPTION	Retention of Records
Administration (Internal Affairs) Planning/Forecasting Records related to future planning and forecasting for internal purposes. Included annual plans, five and ten-year strategic plans and forecasts, growth forecasts.	ACT+1
Administration (Internal Affairs) Policies/Procedures — Compliance Records related to compliance with internal policies and procedures. Includes records relating to document retention program.	CY+10
Contracts/Agreements Records related to obligations under contracts, leases, and other agreements between BCC and outside parties. Includes contracts for services, purchases and sales, transportation, leases, exchange of property, and government contracts.	ACT+6
Corporate Business General Official records related to the creation and formal proceedings of BCC and defunct entities, including subsidiaries. Includes articles of incorporation, by-laws, state annual reports, and minutes of board and annual membership meetings, and meetings of committees thereof. See applicable Functional Category for all other records of defunct entities.	IND
Historical Records designated by the President as having significant historical value to BCC.	IND
Insurance Records related to coverage affecting BCC liability. Included policies, amendments, riders, proof of payment, etc. See personnel for employee medical and life insurance.	CY
Miscellaneous General Miscellaneous records not falling into other categories or which need only be reviewed for a short period - day, week, quarter, current year.	CY+1
Miscellaneous <i>Periodic Replacement Records</i> Records replaced periodically by newer, updated ones.	SUP
Miscellaneous <i>Reference</i> Records and non-record material maintained for reference purposes only	SUP
Miscellaneous <i>Special Projects</i> Records related to special projects that do not fall into any other category.	ACT+1

DRAFT - BCC Document Retention Policy

Public Affairs - Government Relations/Publicity Records related to monitoring government activities, proposed laws, and records related to marketing and promoting BCC image and activities such as press releases, publications, and photographs.	CY+5
Public Affairs Industry Relations <i>Records related to information on other industries and companies.</i>	ACT
Public Affairs General <i>Records related to public affairs not covered elsewhere.</i>	CY+3
Financial/Accounting Banking and Accounts Payable/Receivable Records related banking activities, including deposits, checks, statements, reconciliation's, etc., and Records relating to payment of financial obligations and receipt of revenues, including invoices and statements payroll, grants, and other services of Income (including Records relating to membership payments and the sale of publications).	CY+6
Financial/Accounting Budgets/Financial Forecasts Records related to internal planning and financial management.	ACT+1
Financial/Accounting Investments/Bonds/Loans Records related to investments, bonds, loans, etc. See Contracts for actual notes, bonds, etc.	ACT+6
Financial Accounting - Financial Statements and Journals/ Ledgers Financial statements, reports, audits, and background information, and Records used to transfer funds and for summarizing financial information. Includes financial statements submitted to SEC, IRS, states, etc.	CY+10
Financial/Accounting General Records related to finance and accounting activities not covered previously. Includes control documents; system input, maintenance and changes.	CY+3
Tax Returns Federal Information returns and states property, sales and use and income tax returns.	TAX+6
Tax - Employment Tax Filings <i>Records relating to FIC, FUTA and withholding taxes.</i>	TAX+4
Tax - 501 (c) (6) Exemption Applications for federal and state income tax exemption, supporting documentation, and exemption determination letters.	IND
Membership Data Summaries <i>Records containing merely demographic and historical information on members. This likely to be contained in a computer database.</i>	IND
Membership General <i>Records relating to membership not covered elsewhere, including membership application forms. See Financial for financials records.</i>	CY+3